



Kates Hill

COMMUNITY PRIMARY SCHOOL



Information for Parents 2021/2022

اگر آپ کو یہ بک لٹ پڑھنے اور سمجھنے میں مدد
درکار ہو تو براۓ مہربانی کسی بھی سٹاف ممبر
سے رابطہ کریں۔ ایسے آپکی مدد کرنے خوشی ہوگی۔

**Believe
to Achieve**

The Learning Link Trust

On the 1st November 2017 Kates Hill Community Primary School completed its conversion to Academy status and joined together with 3 other local schools to create 'The Learning Link Trust'. These 4 schools (Kates Hill Community Primary School, Sledmere Primary School, Netherbrook Primary School and Dudley Wood Primary School) share the same ethos, expectations and aspirations for the children of our local community.

Kates Hill Community Primary School

Kates Hill is a happy multicultural primary school situated near the centre of Dudley.

A real strength of the school is the diversity and quality of staff. In addition to the Headteacher, Deputy Headteacher, 2 Assistant Headteachers and 3 Phase Leaders, we have a staff of dedicated, professional and highly committed Teachers. These are supported by our highly skilled Teaching Assistants and Higher Level Teaching Assistants, a Home School Liaison Worker, a Sports Coach/Pastoral Care, a Social Inclusion Manager and a Learning Manager.

Behaviour is very good and our expectations are very high. We encourage children to take pride in their appearance and consequently their school. Good attitudes to learning are the norm and children are regularly praised for their achievements including through House Points and Praise Assemblies.

Pastoral care is good. We follow up all lateness and absences and share with each other our concerns about children and families. We try to offer support to all our families when needed and care for their problems.

We are proud of the progress our children make and their academic achievements, which are continually improving, although we know that there is always room for improvement. We are also proud of the broad curriculum that we offer.

We offer opportunities for learning out of school hours and after-school care. There is a Breakfast Club. We have after school sports every day, football club and staff also provide a variety of other clubs throughout the year. Many

of our children excel in the arts and sports and we are very proud of them.
(Believe to Achieve!)

We also offer community run activities for our children, parents, staff and the local community.

We are committed to involving parents and the community in our children's education. We regularly invite parents into school and offer INSPIRE workshops, family lunches and a mums and toddlers group. We visit young children at home to encourage play opportunities.

School Mission Statement

"Believe to achieve"

Our school aims are: -

- We aim to welcome parents, carers and the outside world into our school;
- We aim to value all our cultures and traditions;
- We aim to do the best we can in everything we do;
- We aim to ensure that everyone feels good about themselves and knows that they all have special skills and talents;
- We aim to encourage our children to become responsible members of our world.

Our school values are: -

- Happiness
- Honesty
- Perseverance
- Respect
- Responsibility
- Self-Belief

Our school aims have been written in "child friendly" language in both English and Urdu so that everyone can relate to them - staff, children and parents.

GENERAL INFORMATION ABOUT THE SCHOOL

School Address	Kates Hill Community Primary School Peel Street Dudley DY2 7HP
Telephone Numbers	Main School 01384 818700
Headteacher	Mrs K Harvey
Deputy Headteacher (English)	Miss J Matthews
Assistant Headteacher (Maths)	Mr L Waterfield
Assistant Headteacher (Curriculum/Behaviour))	Mr D Cox
School Business Manager	Mrs N Clarke
Caretaker	Mr P Johnson

Term Dates

Autumn 2021

- Term starts - Thursday 2nd September
- Half term - Monday 25th October to Friday 29 October
- Term ends - Friday 17th December

Spring 2022

- Term starts - Tuesday 4 January
- Half term - Monday 21 February to Friday 25 February
- Term ends - Friday 8 April

Summer 2022

- Term starts - Monday 25th April
- Half term - Monday 30th May to Friday 3rd June
- Term ends - Thursday 21st July

Holidays

Details of school holidays are communicated regularly, or can be obtained from our website or the school office. There is **no** entitlement in law to time off during the school term to go on holiday and therefore governors have decided that no holidays will be agreed.

Should any family choose to disregard this decision then all absence will be unauthorised. This may result in your child losing their place at our school.

School Staff

Headteacher	Mrs K Harvey
Deputy Headteacher	Miss J Matthews
Assistant Headteacher & SENCO	Mr L Waterfield
Assistant Headteacher	Mr D Cox
Early Years Phase Leader	Ms M Ward
Years 1 and 2 Phase Leader	Mrs R Bloomer
Year 3 and 4 Phase Leader	Ms E Davies
Years 5 and 6 Phase Leader	Mr K Orchard
Social Inclusion Manager	Mrs M Hollis

Class Teachers

Nursery	Miss S Rollason
Reception RMW	Ms M Ward
Reception RLW	Miss L While
1B	Mrs R Bloomer
1M	Miss Z Millward
2H	Miss R Hall
2B	Mrs N Basra/Mrs L Baldwin
3A	Mrs G Adamson
3M	Miss K Miller
4D	Mrs M Donnelly
4MG	Mrs S May/Mrs N Gupta
5M	Mrs F Mundy
5S	Mrs S Sandall
6S	Mrs A Subhan
6O	Mr K Orchard

Sports Coach/Pastoral Care	Mr G Joshua
ICT HLTA	Mrs K Jordan
HLTA	Mrs K Phillips
Home School Liaison Worker	Mrs R Vadhva
Nurture Manager	Mrs K Owen
Learning Mentor	Mr L Croghan

Breakfast Club Manager/
Forest Schools Practitioner

Mr D Ridge

Teaching Assistants

Mr J Astley

Mrs S Azmat

Mrs J Bennett-Jones

Mrs L Wiltshire

Mrs J Checkley

Mrs M Dwyer

Mrs E Downes

Mrs E Fowkes

Ms A Harvey

Mrs J Horan

Mrs A Lawton

Mrs G Nazneen

Mrs K Percox

Mr D Ridge

Mrs T Roberts

Miss R Westwood

Miss N Wagstaff

School Business Manager

Mrs N Clarke

Finance Officer

Mrs C Roberts

Office Manager

Mrs J Drake

Clerical Assistants

Miss K Fletcher and Mrs C Bishop

Catering Manager

Miss J Davies

Catering Assistants

Mrs S Jabar

Mrs C Geyton

Mrs K Peverell

Mrs S Dunkley

Mrs Shaw

Caretaker

Mr P Johnson

Lunchtime Supervisory Assistants

Miss M Jones

Mrs B Javed

Ms R Gennard

Mrs C Guest

Cleaning Staff

Mrs A Panesar

Mrs L Parkes

Mrs H Panchal

Mrs C Guest

Mrs B Karadia

School Organisation

Kates Hill can accommodate up to 420 school children with 60 children in each year group. Each year group is organised into two classes.

The Foundation Stage caters for children aged 3-4; Nursery and Reception. All Nursery children attend part-time, either morning or afternoon. There are a maximum 39 places in each session.

Foundation Stage	Key Stage 1	Key Stage 2
Nursery	Year 1 1B	Year 3 3A
Reception RW	1W	3M
RM	Year 2 2B	Year 4 4D
	2H	4MG
		Year 5 5M
		5S
		Year 6 6S
		6O

SCHOOL GOVERNORS

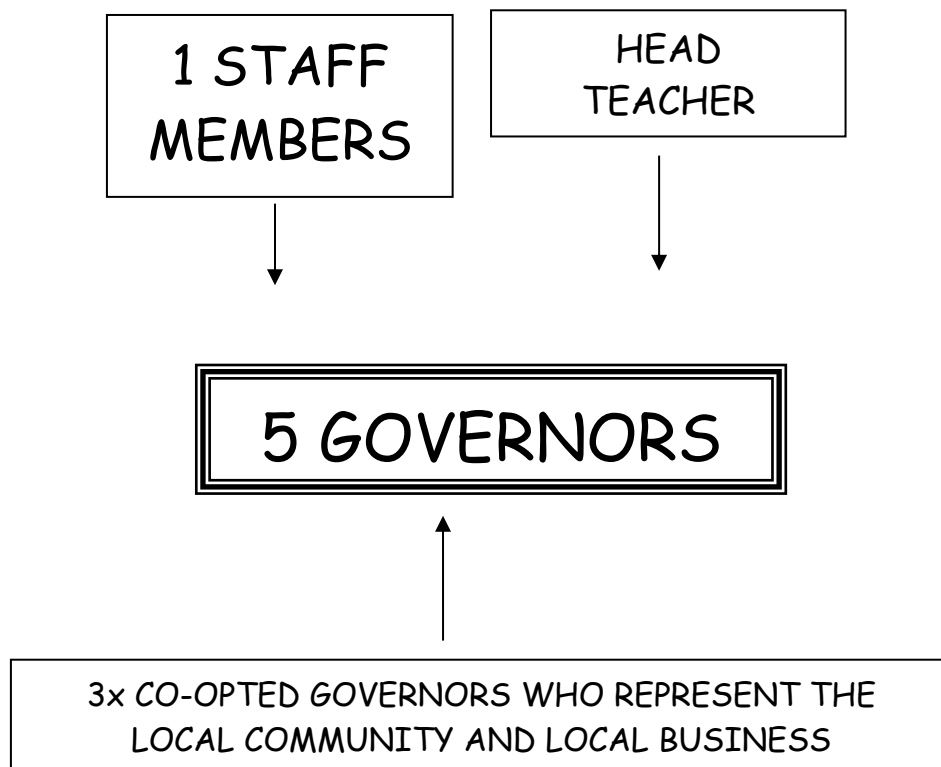
The school governing body has a range of duties and responsibilities, which ensure that the school operates efficiently and effectively. They have regular meetings to discuss the school's finances, staffing, curriculum and buildings. If you have any ideas or concerns that you would like to discuss with a governor you can contact them through the school.

KATES HILL PRIMARY SCHOOL GOVERNORS

Mrs C Fellows - Chair	Co-Opted Governor
Mr M Searle - Vice Chair	Co-Opted Governor
Mrs K Jordan	Co-Opted Governor
Mrs M Hollis	Staff Governor
Mrs K Rawlings	Co-Opted Governor
Mrs K Harvey	Headteacher

KATES HILL GOVERNORS

The governing body at Kates Hill has 9 members and is made up in the following way: -



Becoming a Kates Hill Governor

You don't have to have special qualifications to become a governor, but an interest in Kates Hill is very important. Governors are responsible for the school budget and for appointing staff along with the Headteacher. They have the interests of the children at heart in trying to make sure that they are happy at school and getting the best education.

If you would like to speak to a school governor at any time drop in, or ring the school on (01384) 818700.

School Times

Morning 8.45 am to 12.00pm
Afternoon 12.55 pm to 3.15pm

Nursery Times

Morning 8.30 am to 11.30 am
Afternoon 12.30 pm to 3.30 pm

All children should aim to be in the playground by 8.40 am. It is vitally important that children arrive **ON TIME** for school sessions. Lateness disrupts your child's education and the education of the other children in the class.

Absence from school/illness

Parents & carers have a legal duty to ensure that their child attends school or receives an appropriate education. At Kates Hill we aim to achieve high levels of pupil **attendance and punctuality**. It is very important that your child attends school every day. If your child is unable to attend for any reason please let the school know as soon as possible. This could be through a letter, telephone call or verbal message. If the absence is not explained satisfactorily by medical evidence it will be recorded as an unauthorised absence on your child's records. If you are having problems in maintaining your child's regular attendance please contact the school for help. For serious cases of non-attendance the Educational Social Worker will be contacted.

If your child is taken ill or injured at school we will contact you as soon as possible. Please make sure we have an **emergency contact number** at school.

We need to know if you **change** your **address** or **telephone number** immediately.

Attendance

The current attendance figures for 2019 to 2020 are:-

Attendance	Absence
91.19%	8.81%

Authorised absence includes:

- Illness or medical visits of which the school has proof;
- Religious holidays not catered for in the Christian calendar.

Unauthorised absence includes:

- Holidays taken during the term;
- Absence for which the school is given no medical proof.

Holidays taken during the term time

No holiday will be authorised by the school. However, a holiday form must still be completed so that the school is aware of your plans.

Complaints

If you have any complaints about the curriculum or the conduct of any member of the school staff you should inform the Headteacher either verbally or in writing. The Headteacher will deal with your complaint as soon as possible, in most cases within 24 hours. If the Headteacher is not available, the Deputy Head, will deal with your complaint. If you are still not happy with the outcome, your complaint should be referred to the Chair of Governors, who can be contacted via the school.

For more information on the process and escalation of complaints, refer to our Complaints Policy which is available on our website or from our School Office.

School Uniform

Our school uniform consists of: -

- Grey or black smart trousers (no jeans, leggings, or tracksuit bottoms), pinafore dresses or skirts
- Green and white school dresses in summer
- Green jumpers, cardigans or sweatshirts
- Gold polo shirts (available to buy online at Tesco, Next or from A Oakes School shop in the Churchill shopping centre.)
- Green salwar or kameez
- Black shoes or black trainers
- We ask parents to ensure that children wear appropriate school shoes with low heels
- No jewellery except one small pair of stud earrings is allowed. Studs and rings on the front of the face are not permitted. Watches may be worn
- Nail varnish should not be worn
- Sun hats may be worn in the playground
- White or black head scarves may be worn. For health and safety reasons, they must be removed during PE
- Hair patterns should be confined to the holidays

PE Kit

It is important that all children have PE kit. This consists of: -

- White T-shirts, green shorts or skirts and pumps

The kit should be clearly named and kept in a named PE bag, which can be hung from the child's coat peg. A black tracksuit (no hoodies) can be worn for outdoor PE. Your child's PE kit should be in school at all times.

During PE lessons all jewellery is to be removed, including stud earrings. Pupils with newly pierced ears will be unable to participate in the practical part of the lesson. If any item of jewellery is lost, the school will not take any responsibility.

PLEASE MARK ALL ITEMS OF CLOTHING WITH YOUR CHILD'S NAME

We are proud of our school uniform and hope all children wear it with pride

Medication in School

Children are sometimes well enough to come to school but may need to take medication in some form or other.

For children who have to take prescribed medication four times a day, parents/carers must complete appropriate forms and hand them in to the main office. No other medication will be administered in school time. However, should the parent/carer choose to administer the medication themselves then arrangements with the class teacher need to be agreed.

Health

The school health advisor currently visits the school regularly. If you need to talk with her please contact the school office for an appointment or to obtain her contact number.

Medical Checks

Children are medically examined at the school from time to time and you will be told when the nurse will be seeing your child. Please try to attend on these occasions. If your child has a serious or recurring medical problem, please let us know, so that we can make a note on your child's records. All children in Reception and Year 1 have an initial health check.

Pastoral Care

If your child becomes sick or unwell in school, you will be contacted at home. If deemed necessary, you will be asked to collect your child from school. You may be asked to seek advice from your doctor, drop-in centre or, if more serious, to take the child to hospital.

If a parent/carer is not available, two members of staff will escort the child to hospital and every effort will be made to contact parents/carers to meet them there.

In the event of a serious injury or accident, parents/carers will be contacted. If unable to join the child, a member of staff will accompany the child to hospital in the ambulance and stay until a parent/carer arrives. Please ensure all contact details we hold are completely up to date.

Safeguarding your children

We are committed to keeping your children safe at school:

- all staff and visitors are DBS checked;
- all visitors are asked for identification and DBS details confirmed;
- risk assessments are carried out before school visits;
- visitors are asked to switch their mobile phones to silent.

Child Protection/Safeguarding

The school has a duty to keep children and young people safe from harm. If we have any concerns that a child or young person is at harm or risk then we have a legal responsibility to share our concerns with children's services.

Any adult who has concerns about a child/young person's safety has a duty to refer it to children's social care (MASH) Team. If you have any Safeguarding or Child Protection concerns including during the school holidays you should contact the following:

MASH (Multi Agency Safeguarding Hub)

0300 555 0050

For out of hours - Emergency Duty Team 0300 555 8574

In an EMERGENCY contact the police on 999 or 112

If you require support during school hours please contact Mrs Hollis or Mrs Harvey who are the schools Designated Safeguarding Leads on 01384 818700.

The Designated Leads for Safeguarding are Mrs M Hollis (Social Inclusion Manager) and Mrs K Harvey (Headteacher). The Deputy Designated Safeguarding leads Mr L Waterfield, Ms M Ward, and Mr D Cox. The named governor for Safeguarding and Child Protection is Mr M Searle. The Policies for Safeguarding and Child Protection are published on the school website; paper copies are available free of charge on request from the school office.

Parental Permissions

We ask Parents or Carers to complete paperwork before a new pupil starts in our School or Nursery. In addition to a New Pupil form, there is a Parental Consent form to complete which covers your child's duration as a pupil at Kates Hill. This relates to the use of photographs and digital film recording as well

as consent for your child to take part in school trips, visits and enrichment activities off site.

If at any time you wish to withdraw your consent you have the right to do so. This should be done in writing to the Headteacher.

Safety

Please make sure that your child arrives on time and that an adult accompanies him/her to and from school until he/she is in Year 6. School crossing patrols operate at **Dixon's Green Road and Buffery Road**. Your children should use these safety crossings.

Handling children for restraint

If staff believe that immediate action will prevent a child from injuring himself or others, or causing serious damage to property, then the child may be physically stopped to prevent this from happening.

Locked Doors

The classroom doors are locked during the school day as part of our security measures. If children arrive after the doors have been locked they must go through the main entrance and report their attendance to the school office. Routine medical and dental appointments should be made outside school hours wherever possible. Should you need to collect your child for an appointment during the school day you **MUST** report to the school office first.

Parents Code of Conduct

Behaviour that will not be tolerated

- Disruptive behaviour which interferes or threatens to interfere with any of the school's normal operation or activities anywhere on the school premises.
- Any inappropriate behaviour on the school premises.
- Using loud or offensive language.
- Threatening a member of staff, visitor, fellow parent or student.
- Damaging or destroying school property.
- Sending abusive or threatening emails, text/voicemail/phone messages or other written communications (including via social media) to anyone within the school or community.

- Defamatory, offensive or derogatory comments regarding the school or any of the students/parents/staff/governors at the school on social media (See Appendix 1 for more details).
- The use of physical, verbal or written aggression towards another adult or child (This includes physical punishment of a parent's own child on school premises).
- Any language or actions which breach our commitment to Equality and Diversity, for example, but not exclusively, sexist, racist or homophobic comments/actions.
- Smoking, vaping, taking illegal drugs or consuming alcohol on school premises including playground and car parks.
Being under the influence of alcohol which causes concern to staff.
- Dogs on school premises (other than assistance dogs).

Should any of the above occur on school premises, or in connection with school, the school may take legal advice and consider banning the offending adult from entering the school premises altogether.

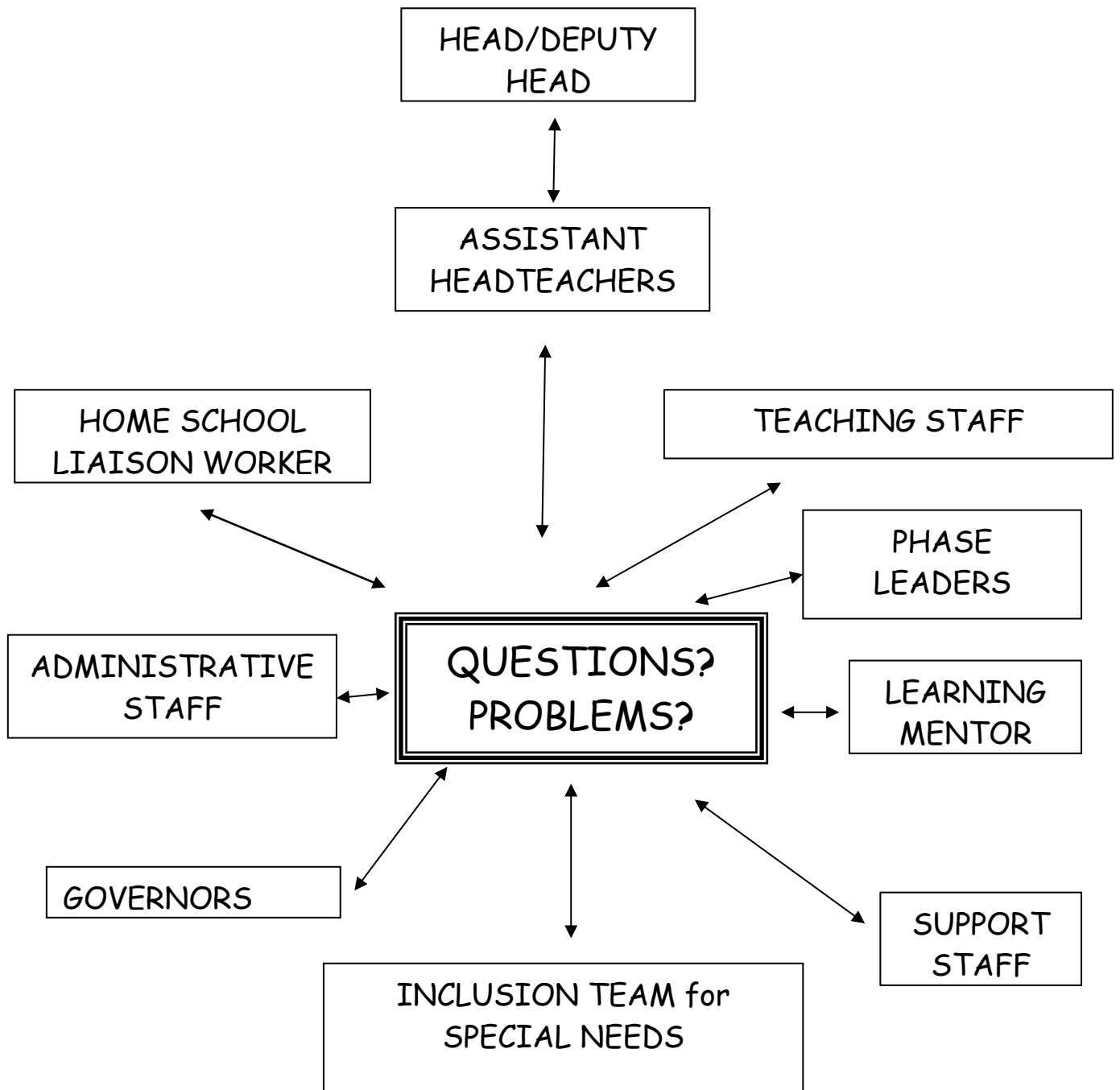
Mobile Phones/Cameras/Video

Please put mobile phones on silent when entering school. Using phones for texting or calls is not permitted around children.

If you would like to film/photograph your child during a school event, you must seek permission from the Class Teacher prior to the event.

Parents/Carers in school

PARENTS/CARERS ARE WELCOME AT SCHOOL!



All these people are there to help you if you have a question to ask. **Choose the one** who you know can help or you feel happiest to speak to.

If you want to see the **Headteacher** or a **particular teacher**, it is useful to let them know in advance so that they can arrange to be free to see you. Each time your child changes class you will be invited to meet his/her teacher. Please come along to **assemblies, celebrations, sporting activities** and **workshops** to see what goes on in school.

Parents/carers have an important part to play in their child's education and our aim is that school and parents/carers work together. **We hope that parents/carers will not only encourage their children at home, but come into school and help in a number of ways.** These might include sharing stories with groups of children, running the school library, working with groups of children on various activities and helping with school

Friends of Kates Hill Primary School

Anyone who wants to support our fund raising activities is most welcome. We need volunteers to help run discos, the Summer Fayre, etc. Money raised at various functions is spent on the children in the school, by paying for pantomimes, visitors and buying equipment or entertainment, which cannot be afforded from the school budget. If you are interested in helping in any way, or would like to know more about what we do, look out for the date of the next meeting.

Parental/Carer Involvement

We welcome the involvement of parents/carers in school and in the education of the children. We encourage parents to attend all meetings, workshops and productions wherever possible. A number of parents/carers are directly involved in the life of the school and help in school regularly.

If you wish to become a volunteer helper in the classroom, we will need to carry out DBS and medical clearance as well as other checks. Speak to a member of the school office for more information if you are interested in helping. You can help in school in a number of ways, sharing stories with children, helping in the library, helping with displays and so on. Parents/carers can be a great help in the school because of the range of skills and talents they have which can be put to good use.

Homework

Children at Kates Hill are given small amounts of homework. It is important that the setting of such tasks is regular, reasonable and appropriate to ability and age of the child. All homework must be a positive experience and one that aims to reinforce the relationships between the home and the school, for the benefit of the individual child. Throughout the school, children will take a reading book home together. We ask that you support your child's reading by sharing their story and enjoying the book together.

The setting of the appropriate homework is at the teacher's discretion. It could be given to a whole class, a group or an individual pupil. At all times the teacher should have the educational value of the task firmly in mind. It follows, therefore, that it is essential that the giving of the homework should be a planned activity. It is also important for teachers to consider the extent to which the child can reasonably be expected to complete the task, **in a twenty to thirty minute period.**

Homework will be set each Friday. It should be completed and given back to his/her teacher by Wednesday.

Every week all children are expected to:-

- Read at home
- Practice times tables
- Practice spellings

Each topic a selection of activities are given for pupils to carry out across the unit of work. This homework is not compulsory but enhances/compliments the learning taking place in school. This is given out at the start of each new topic

Primary School Admission Arrangements

All children start school in the school year in which they reach the age of five. **School years begin in September** and end in the **following August**. **There is one admission date from 1 September for all children.**

The admission limit for Kates Hill is 60.

If the school is oversubscribed, places will be allocated according to the Local Authority's admission criteria for Community Schools.

For further details contact Dudley School Admissions on 0300 555 2345

The timetable for admissions to primary schools in September 2022 will be as follows:

Information to parents	Autumn Term 2021
Closing date for applications	January 2022
Decisions to parents	April 2022
Appeals arranged	Summer Term 2022

When your child is offered a place at Kates Hill, you will be invited to attend a meeting for new parents/carers and we shall arrange two or three preliminary visits for you to bring your child into school to meet the teacher and the other new children. As the majority of the children who come to our primary school have been to our nursery, the transition is very smooth and problem free for the children.

Nursery Admissions

Parents/Carers are required to fill in an admission form once their child is two years old. When a place in the nursery becomes available, the Early Years Phase Leader will offer you a place at nursery. A member of the nursery unit, will visit you at home. You will then be invited to induction sessions. At these sessions you will be given a date for your child to start.

Secondary School Transfer

Kates Hill feeds a number of secondary schools including Dudley Academy Trust Schools, St James, The Link and Pegasus. We work closely with these schools so that the move from primary to secondary is as smooth as possible for the children. At the beginning of Year 6, parents/carers will be considering the secondary school they should put their children's name down for. Before making your choice of secondary school there are opportunities to visit as many schools as you wish.

School Rules

- ❖ Children should follow instructions
- ❖ Children are to use kind words only
- ❖ No rough play
- ❖ Please keep large sums of money and valuables at home.
- ❖ Children who stay for school lunch must stay on the school premises.
- ❖ If your child has to leave school during the day we must know in advance that an adult will be coming to collect him/her.
- ❖ All jewellery, except stud earrings, must be kept at home.
- ❖ If your child is absent from school please telephone or send a letter.
- ❖ **If you do not contact the school, Mrs Vadhva will contact you.**

Behaviour

We encourage children to be responsible for their own behaviour as well as having consideration for others. House Points are awarded for good behaviour.

WE ASK THAT PARENTS/CARERS SUPPORT US IN THESE AIMS

If at any time your child's behaviour is worrying us, we will ask you to come in and talk it over. Likewise, if you have any concerns, please come and see us. Persistent trouble making or breaking of school rules may result in exclusion from school.

Encouraging Good Behaviour

We have a behaviour policy based on positive reinforcement of good behaviour. A variety of rewards are available for children who behave well and work hard. These include stickers, written comments on work, allowing children to visit other teachers or the Headteacher, to show their work and receive praise, and certificates for sustained effort. Children in KS1 receive house points, KS2 receive dojos and EYFS use a ladder system.

The class teacher, who will follow the sanctions laid out in the school behaviour policy, will initially deal with children who don't behave. If your child is repeatedly removed from his/her class as a result of poor behaviour. Mr Cox will contact you in person or via telephone to discuss how we can improve behaviour.

Anti Bullying Policy

Sometimes people will use their power in an unpleasant way over others. This is **BULLYING** and it happens to children in all schools. Many children cope with falling out with other children, but when the problems continue and children are very unhappy we have to step in and help.

In school, the children will learn that bullying other people is wrong. They will listen to stories, act out situations, talk in class discussions and share experiences with others. We will also encourage the children to support each other and to tell their teacher if they suspect someone else is being bullied.

Together we can help to control the difficult problem of bullying!

Kates Hill Curriculum Promise/Intent

A curriculum that inspires a love of lifelong learning and that develops citizens of the future; who are inquisitive, motivated and independent and prepared for life's challenges.

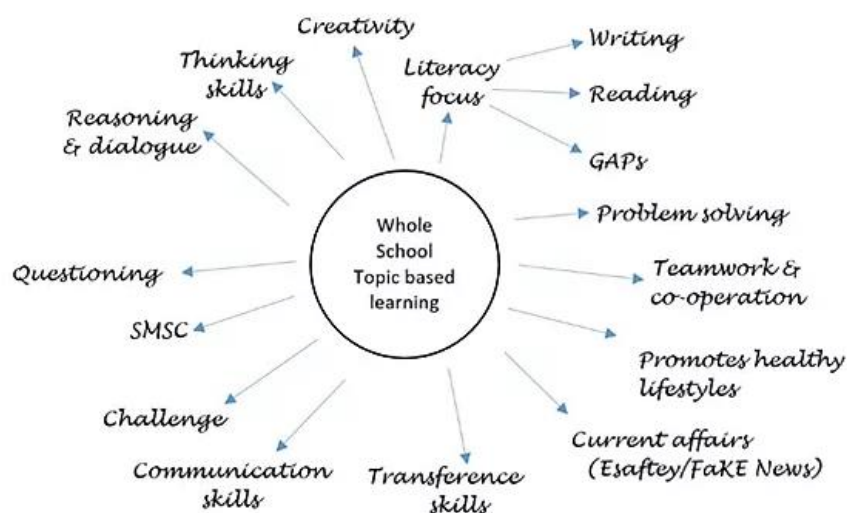
We strive for a curriculum that:

- Inspires all involved
- Pupil Centred
- Opens doors and caters for all types of learners
- Challenges all pupils

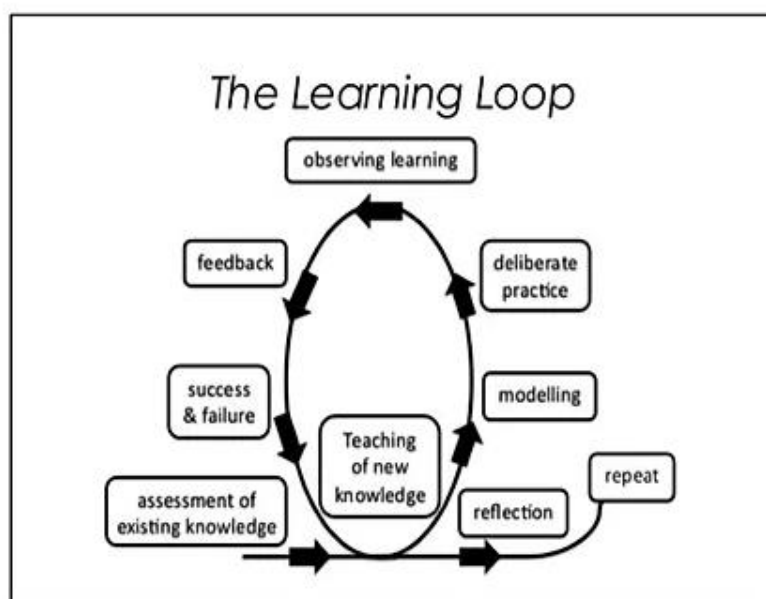
- Creates world class citizens of the future
- A curriculum that develops proud traditions
- Develops a love of learning to promote lifelong learning
- Develops well rounded individuals with skills they will need for life
- Is relevant to their backgrounds and faiths
- Is meaningful and purposeful
- Is rich in opportunities for language, reasoning and dialogue
- That develops independence, questioning and thinking skills
- A curriculum that is rich in experiences and opportunities that widen horizons
- Allows pupils opportunities to practice and repeat taught knowledge and skills to embed understanding.
- That shares cultural identity and brings communities together

Key drivers for our curriculum

The KATES Hill curriculum is to be "a positive, purposeful experience where children can go on a journey of awe and wonder through a sequence of learning that is real and personal" KH (2019) Some of our key drivers to having relevant/topic based learning in both key stages in some form are to improve:



Kates Hill use the learning loop teaching sequence method to ensure the above key components of learning are at the heart of pupil engagement, fostering a love of learning.



Non-negotiable elements within our curriculum timetable:

- Literacy driven
- Progressive/building on previous learning
- Values Led
- Fun, focused, hands on learning, giving pupils chance to explore
- Clear input in numeracy
- WOW in - WOW out (A HOOK)
- Encourage Mantle of the Expert through enterprising
- Reading focus
- SMSC recognition
- Range and in-depth questioning
- Challenge
- Basic skills development
- Formative and Summative Assessment

Every teacher teaches a daily basic skills lesson focusing on arithmetic (number and calculation), VIPERS and Guided Reading/Story Telling. In EYFS/Year 1 the shared reading approach is used alongside systematic phonics to support early reading.

Through the curriculum Kates Hill teaches RE, supports daily worship, Relationships Education, "Jigsaw PSHE" and PE. Year4 embark on swimming lessons.

All foundation subjects are covered through curriculum topics, with breadth and depth.

We follow the Ruth Miskin Read, Write, Inc systematic phonics programme. This is taught in small groups daily. This is in partnership with the English Hub through DFE funding to promote and improve phonics results and strengthen the teaching of phonics through the school. The pilot project will also focus on improving reading progress and PSED in Reception.

We have specialist teachers from Dudley Performing Arts Company who teach a wide variety of instruments whilst providing musical enrichment to all. Pupils are provided with a plethora of opportunities to perform at concerts, events, music competitions and support the community.

Kates Hill has subscribed for online access at home and school to Education City and Bug Club. We encourage access to the Internet through 'RMUnify' which offers a safer on-line environment for our children.

A clear focus on Safeguarding/SMSC/Mental Health features throughout our curriculum, with numerous opportunities to learn about real life agendas happening in the community and beyond. Our commitment to providing Values based education is evident across school.

Pupils engage in numerous leadership opportunities through Head Boy/Girl, Peer Supporters, Anti Bullying Ambassadors, Values Ambassadors and School Council Representatives. These are treated seriously and impact greatly on the educational outcomes for all our pupils.

Kates Hill intent is to develop communication friendly spaces, fostering oracy and the love of reading, whilst focusing on holistic benefits to support pupil welfare.

Equal Opportunities

Our school is committed to equal opportunities for all children regardless of gender, race, or background. Children are encouraged to have a positive self-image and cultural identity. Work in the classroom is multi-cultural to reflect our multi-cultural society and the fact that we are part of one world. Girls and boys do the same work in all subjects in mixed groups.

Religious Education and Assemblies

RE is taught throughout the school to promote a deeper understanding of religions and cultures. There are regular assemblies where all the children come together. If you wish to exclude your child from RE lessons or assemblies please contact the school to make the necessary arrangements. We are sensitive to the different beliefs and cultures of the children who attend the school, including Muslims and Christians, amongst others.

Community Curriculum

Whenever possible the children will be involved in activities that take them into the community and bring members of the community into school to share their knowledge and experience.

Special Educational Needs

At some time during their school life children may need extra help and support for a period of time. The educational term for this is Special Educational Needs. These needs can be varied, and the reasons for them numerous. The staff team at Kates Hill Primary School work hard to ensure that the individual needs of all children are met so that they can fully join in with work and play. Any parents/carers who are concerned about the education of their child are welcome to discuss their worries with all of the staff involved.

Our Social Inclusion Manager, Mrs M Hollis, is always happy to help with any queries.

Support for Special Educational Needs and Disabilities is given at the following levels according to the SEND Code of Practice.

1.SEND Cause for Concern

When a class teacher has concerns about a child's learning or emotional wellbeing they will discuss the matter with parents/carers and fill in a 'cause for concern' which is passed on to Mrs Laming for advice and support.

2.SEND 'K' (known) and 'K+'

If concerns continue, class teacher's will talk to parents/carers about putting a 'my plan' in place and adding the child's name to the SEN (Special educational needs) school register. The 'my plan' sets targets for progress and shows the extra support that will be given in school for these to be achieved. The plans are shared with everyone involved; parents/carers, the children, and the teachers who work with the child.

If a child needs more support from specialist agencies (such as speech and language, for example) their 'my plan' will be a K+, and will have their targets from the specialist support on them. Parents/carers will need to give permission for any specialist agency work with their child, and will always be kept fully informed about them.

All 'My Plans' are regularly reviewed, with successes celebrated and new targets set when needed.

3.EHCP (Educational and Healthcare Plan)

In a very small number of cases, where children have long term and high level needs, an Education Health Care Plan (EHCP) may be sought.

The governors' policy for children with special educational needs is available upon request. This gives full details of school procedures. There is full disabled access to the school. We have an accessibility plan that details all future actions needed to maintain this.

Sex Education

At Kates Hill we have worked with our governors in the best interests of all our children, taking into account sex and ethnicity. Sex education is part of a whole school programme but may not need to be included every term. It can be delivered as a component of cross-curricular topic or as a topic in itself. During the spring term of Year 6, as part of the science National Curriculum, the children will work through the 'I am growing up' packages in single sex classes to prepare them for puberty changes. A letter, stating what we intend to cover, will be sent to parents when appropriate. Parents/carers will also be invited to talk to staff responsible and to look at the materials being used.

Educational Visits

Enrichment activities, educational visits out of school or visitors into school, involve cost. Parents will be asked to contribute to cover the costs.

Parents/Carers Permission for Visits

When a visit is planned you will be sent full details telling you the purpose, the timing and any special requirements such as wet weather clothing or packed lunches. You will already have agreed the consent form when your child joined our school, so this letter will be for information only. However, should you have any objection to your child going on the visit, please contact the school.

Community Activities

The school places great emphasis on working with parents/carers and the community. Here is a list of the kinds of activities that take place: -

POSITIVE PARENTING

INSPIRE WORKSHOPS

LIBRARY SESSIONS

POLICE COMMUNITY SUPPORT OFFICERS DROP INS

FOCUS WEEKS

PRAISE ASSEMBLIES

SCHOOL NURSE DROP-INS

E-SAFETY WORKSHOPS for
PARENTS

ANNUAL FAMILY PICNIC

CURRICULUM WORKSHOPS

LEARNING MENTOR

COLLABORATIVE WORK WITH
SECONDARY SCHOOLS

ASTHMA, EPILEPSY, ANAPHYLAXIS AWARENESS

HEADTEACHER UPDATES